



www.eNannySource.com

We are happy to provide this exclusive Nanny Success Kit. This kit contains all of the tools that professional nanny agencies use. Buckingham Nannies, one of the nation's premier nanny agencies, designed these tools to help create a complete hiring process.

With this kit - and your instincts - you should be able to find the perfect nanny for your family.

We wish you much success.

-Steve Lampert, owner

NANNY EMPLOYMENT APPLICATION

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Name: _____ Date: _____ Referred By: _____

Address: _____

City: _____ State: _____ Zip: _____

How long at this address: _____ (if less than 2 years please enter Previous Address below)

Previous Address: _____

Home Phone: _____ Cell: _____

Email: _____

Do you own a car? Yes No

Job Preferences

What is your desired weekly salary? \$ _____ Minimum acceptable: \$ _____

What is your desired hourly salary? \$ _____ hr

Type of Position Desired

Live-In Live-Out Full-Time Permanent Mon-Fri

Part-Time Temporary Tue-Sat Weekends

Other (please specify) _____

If you are live-in do you require that you are able to stay on the weekends? Yes No

Are you Flexible on Days & Hours?

Very Flexible Somewhat Flexible Not Flexible

How long do you want to work in this position?

6 months 1 year 2 years 3 or more years

Type of Job Applying For:

Nanny Nanny/Lite Housekeeping Nanny/Houskeeper Housekeeper Chef

Personal Assistant Elder Care Companion Estate Manager

Are you willing to Travel with the Family? Yes No

Do you Smoke? Yes No

Can you Swim? Yes No

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Is working in a house with pets OK? Yes No

Are you allergic to dogs? Yes No Cats? Yes No

Are you willing to handle the following (check all that apply):

Pet Care Errands Marketing Carpooling

Do you know CPR? Yes No Are you certified? Yes No

What is your favorite age group? _____

Why? _____

Maximum number of children you are willing to care for: _____

Would you care for twins? Yes No Triplets? Yes No

Will you work with children that have Special Needs? Yes No

Please check the family situations you would like to work in:

Two working parents At home mom At home dad Single mom Single dad

What languages do you speak? _____

Previous Employment Experience

How many years of childcare experience do you have? _____

List Previous Employers, Most Recent First:

Employer #1:

Family's Last Name: _____

Mother's Name: _____ Father's Name: _____

Mother's Occupation: _____ Father's Occupation: _____

Home Phone: _____ Work: _____ Cell: _____

Address: _____

City: _____ State: _____ Zip: _____

How did you find this job? _____

Date job started: _____ ended: _____ Salary: \$ _____

Live-In Live-Out Full-time Part-time

Days & hours of job: _____

Children:

1. Beginning Age: _____ Final Age: _____ 2. Beginning Age: _____ Final Age: _____

3. Beginning Age: _____ Final Age: _____ 4. Beginning Age: _____ Final Age: _____

Responsibilities: Childcare Housekeeping Driving Cooking Homework

Reason for Leaving: _____

Employer #2:

Family's Last Name: _____

Mother's Name: _____ Father's Name: _____

Mother's Occupation: _____ Father's Occupation: _____

Home Phone: _____ Work: _____ Cell: _____

Address: _____

City: _____ State: _____ Zip: _____

How did you find this job? _____

Date job started: _____ ended: _____ Salary: \$ _____

Live-In Live-Out Full-time Part-time

Days & hours of job: _____

Children:

1. Beginning Age: _____ Final Age: _____ 2. Beginning Age: _____ Final Age: _____

3. Beginning Age: _____ Final Age: _____ 4. Beginning Age: _____ Final Age: _____

Responsibilities: Childcare Housekeeping Driving Cooking Homework

Reason for Leaving: _____

Employer #3:

Family's Last Name: _____

Mother's Name: _____ Father's Name: _____

Mother's Occupation: _____ Father's Occupation: _____

Home Phone: _____ Work: _____ Cell: _____

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Address: _____

City: _____ State: _____ Zip: _____

How did you find this job? _____

Date job started: _____ ended: _____ Salary: \$ _____

Live-In Live-Out Full-time Part-time

Days & hours of job: _____

Children:

1. Beginning Age: _____ Final Age: _____ 2. Beginning Age: _____ Final Age: _____

3. Beginning Age: _____ Final Age: _____ 4. Beginning Age: _____ Final Age: _____

Responsibilities: Childcare Housekeeping Driving Cooking Homework

Reason for Leaving: _____

Education

High School Attended: _____

Did you Graduate? Yes No What year? _____

College Attended: _____

Degree: _____

Child related courses taken in college:

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

List extracurricular activities in college: _____

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Hobbies and Interests

Do you have any other skills (dance, music, crafts, sports, etc.) that relate to children's activities?

Describe your future goals:

What do like most about being a nanny?

What do like least about being a nanny?

Is there anything else you would like us to know?

Medical/Mental Health Information

In order to assure safe child care we must know about medical and psychiatric conditions that could affect your ability to perform the job.

Are you presently suffering from any communicable disease(s) that could be transmitted to a child you are caring for? Yes No

If yes please describe:

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Are you presently taking any medication(s), prescribed or not, that affect your judgment, coordination, levels of alertness and ability to respond in an emergency?

Yes No

Do you have any physical condition that might impair or prevent your ability to perform any reasonably physical act normally required in the care of children? Yes No

Do you have any mental condition that might impair or prevent your ability to protect a child from harm or that could impair your judgment? Yes No

Emergency Contact Information

Who do we call in an emergency?

Name: _____ Phone #: _____ Relation: _____

Name: _____ Phone #: _____ Relation: _____

Name: _____ Phone #: _____ Relation: _____

I hereby certify that the information contained herein is true and correct to the best of my knowledge.

Signature: _____ Date: _____

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